

Progress Statistics: Week of May 24 – 30, 2010

Schools in production.....	1,967
Number of active students	605,505
Number of inactive students.....	161,643
Maximum distinct user logon sessions in a day	15,096
Total distinct user logons for the week	60,624
Maximum number of reports run in a day.....	14,800
Maximum concurrent users in a day	5,668

Operations

Tim Reilly

The next **SD Test refresh** will be this weekend – June 5-6.

We have completed updates to the **BCeSIS Users Forecast** screen which can be found on the Level 1 Support Resources menu which is visible when you're logged in to the ISW. This screen has been pre-populated with the number of users, by User Type, in each district who have used BCeSIS in the last year. Level 1s will only be able to see their own district, except for those L1s who are supporting more than one district in which case they will pick the district they wish to report on from a menu of districts available to them.

As part of our planning for the next school year, we request that, over the next two weeks, L1s go in and indicate the number of new users anticipated in each User Type for the coming year. This will help in the identification and verification of the resource requirements for next year.

A document has been prepared explaining how to use this functionality and it will be sent out with an e-mail reminding everyone that this needs to be completed in the next two weeks.

Also on May 28 aal sent out the latest updates on the browser and OS support. There are no updates to the supported configurations but they have added Windows 7 using Explorer to the **Uncertified but Workable workstation** configurations matrix. Aal intends on completing the certification testing of IE8 with Windows 7 for v13.0.

In keeping with established tradition, **June is a lockdown month** for Operations. This means that unless an urgent or emergency infrastructure change is required, we will not make any changes to the BCeSIS environment for the month. This is to ensure system stability while there is increased usage due to report cards and school year-end activities.

Application Management

Dorothy Ward

May Release was completed successfully. The Release Notes are posted to the ISW if you'd like more information. One item was removed – AD and AN in TRAX – this has been forwarded to aal but have not heard anything back yet.

Known Issues: Late last week we identified a problem with the [SSS_IEP_Delete functionality](#). When a user deletes an IEP, all associated designations are also deleted. This has been reported to aal as a high priority issue and we will notify the districts with access to the full module about this by e-mail. It will also be a topic of discussion on this Thursday's Student Services Users Group call.

Information will be going out to the districts shortly regarding the differences between [Mailing and Property addresses for graduating students](#) in TRAX and how to deal with these so that students will receive their transcripts.

SD39 submitted a topic of conversation re [student photo quality](#). At their request information was sent out by the Service Desk yesterday to all Level 1s so they could have a look at it prior to the call. There was a discussion about the process and the consensus was that it looked very good. Several districts commented that they would begin to use it.

Training and Support

Chris Wilson

New/Revised resources posted

Reminder to everyone about the

Learning Resource Centre > Recurring Events & Processes > School Year End – pre-YET >

- [Continuing Courses and YET](#) (updated to version 2.1)
- [StrongStart Centres YET Checklist](#) (updated to version 1.2)
- [BC Enrollment Report](#) (New resource)
- [Continuing Courses and YET](#) (updated to version 2.1)

Learning Resource Centre > Recurring Events & Processes > Ministry Reporting > TRAX >

- [TRAX Adult Programs](#) (updated to version 1.2)
- [Preparing for TRAX](#) (updated to version 2.3)

We have scheduled a [Summer School](#) learning event for next Thursday, June 10th. It has been posted to the LE Schedule on the ISW and is open for registration. An accompanying reference guide is nearing completion and will be available soon.

Governance

Andrew Macauley

Discussions continue at the SMC and SMC Executive level on the future direction of BCeSIS. The services to be offered as part of the core package will be brought back to the SMC Exec and this information will be sent out to all SMC reps for their final feedback and input.

There will be another SMC full meeting on June 22 before the end of school. Information will be sent out shortly. There is an SMC Exec meeting this afternoon and among the topics for discussion will be issues around the Change Request process. This has become quite onerous and there is a need to review it and reset expectations re what can reasonably be accommodated.

All Forms and Reports – There are still a number of districts (over 2000 user accounts in total) that have this very broad access. A number of things can be done inadvertently with this access, as happened recently when a teacher accidentally deleted other teachers' data. We encourage districts to review who has this access and make appropriate adjustments.

Deletion of unused accounts – There are a lot of unused accounts in the system. This is a significant security concern and we encourage districts to remove accounts for users who have left. The Standards manual says this should be reviewed throughout the year and every 3 months unused accounts should be removed.

SD23 commented that they do this, but for TA accounts where Gradebook has been used, they detach the teacher from the school and leave the account active until YET, to preserve the Gradebook data. SD200 said that they reset passwords so the teacher can't login.

Andrew Macauley commented that if there are processes like this that people feel are appropriate, please pass this on to the OSWG for review and possible inclusion in the Standards Manual.

Invalid password characters - SD23 commented that sometimes they have run into frustrated teachers who can't run reports because of invalid password characters, which can be used to login but cannot be used to run some reports. SD41 advised that they have also encountered this and asked if there was something that could be done to make sure that invalid characters cannot be used.

Dorothy Ward commented that this has been reported to aal and we will provide an update as soon as possible.

Duplicate records – We've had to remove over 700 duplicates this year to date. Please review processes around this to ensure proper data entry.

SD82 advised that they have received a recommendation from the Ministry to register StrongStart students even if legal documents are not produced and suggested that perhaps this is contributing to the number of duplicate records. They enquired how other districts are dealing with this. Discussion ensued with several districts commenting on their practices and how this recommendation is in contravention of them.

Andrew Macauley advised that his team would follow up with the Ministry but commented that districts should have policies in place to review student data to make sure it's correctly entered and properly confirmed, thereby avoiding duplication.

Retaining/Deleting Student records - SD68 asked if there are any recommendations re standards for retaining/deleting students

Andrew Macauley advised that there is a proposal to have the student retained in BCeSIS for 3 years and then districts would have to either pay for the records to be maintained, or delete them. There is overwhelming support for this from the full SMC and it has been submitted to the SMC Exec for approval. Having said that, Andrew continued, one of the things we're working on now is a move to have the fee for the 3 year retention rolled into the base rate per student. Discussions between Fujitsu and the SMC Executive will determine if this is possible.

SEWG / MRWG

Victoria Williams

There was no MRWG meeting last week.

The SEWG meeting was held last week and we have begun to look at alternatives to the current change request process.

AEG mark – Virginia introduced a holdover topic from earlier this year regarding the possibility of deleting this mark from the Marks Scale as it is not being widely used. Discussion ensued.

SD67 – Our understanding is that AEG should only be used in standardized testing but you can only use a numeric mark in this area in BCeSIS, so perhaps that's why it's not being used.

Norm Walker advised that the Ministry guide indicates when it can and can't be used; it is definitely an older item in the Marks order, but it does still exist as a mark. If there is agreement at the Ministry level as to whether it can be removed, then we can look at it.

OSWG

Norm Walker

The revised v14 of the Standards Manual has been posted to the ISW. Standards are approved by the districts through the governance process and all sections of the manual were reviewed and approved by the Service Management Council with the expectation that districts will follow these to ensure data and process standards across the province

The next OSWG meeting is scheduled for Thurs, June 10th and there's a Student Services User Group meeting this Thursday.