

**Progress Statistics: Week of June 14 – 20, 2010**

Schools in production.....	1,970
Number of active students .....	610,004
Number of inactive students.....	162,120
Maximum distinct user logon sessions in a day .....	15,592
Total distinct user logons for the week .....	79,076
Maximum number of reports run in a day.....	22,207
Maximum concurrent users in a day .....	6,119

**Operations**

*Tim Reilly*

We experienced an issue with the ISW over the weekend. To accommodate users trying to complete report cards, we responded out of service hours by first sending out a direct link to all L1s to distribute, and then quickly implemented a redirect page. We are experiencing a related issue this morning and we are confident that this will be resolved within 15 minutes. Tim left the meeting and returned during the Training report to announce that access to the ISW had been restored.

Reminder that the next SDTest refresh is in two weeks on July 4<sup>th</sup> and that on July 11 during the regular Sunday morning maintenance window, all environments will be offline to implement hardware changes in preparation for next year.

Thanks to everyone who has submitted info for User Forecasting. There was a much greater response than in previous years so this is very helpful.

**Application Management**

*Dorothy Ward*

In response to a question raised previously regarding the use of **special characters as the first character of your password**, we are changing the password validation routine, sometime during the summer, to disallow special characters in the first position.

SD48 – If someone has an existing password with a special character in the first position will they be warned?

Dorothy – I don't believe so. We can work with you, please submit a HEAT ticket, and we can help identify the users who are not meeting the criteria.

SD63 – What about restricting the use of different special characters than the 3 standard ones. Can we add that to the script as well?

Dorothy – Yes this is being done at the same time. Only the 3 valid special characters will work.

An update to last week's report from SD61 regarding a [workaround for 1701 for Summer Schools](#) to accommodate the need to report the course grade for students instead of the current grade which is normally pulled for this report. Update: We are not able to change this and so is something that will need to be done manually on the Excel spreadsheet, as was done last year.

#### **Recent things reported to aal (updates will be provided as received):**

Next year's courses, simulated in current year, are in some cases showing up in current year even though simulation is for next year.

**Important Report Card documentation** – We posted a report card resource which contains process reminders. We have done maintenance over the years and there hasn't been any report card problems reported this year. There is one outstanding problem which is documented in this document as well. If you have any questions, please contact the Service Desk.

#### **Next Year Enrollment reporting using the BC Enrollment report**

SD63 asked for input from others on how to get accurate enrolment figures for next year.

Discussion ensued with several districts talking about their processes.

Update, June 25<sup>th</sup>

It was clear from the discussions that there are some misunderstandings about the BC Enrollment report and its outputs, so we have prepared a document: **Next Year Enrollments - Understanding the BC Enrollment report** which is being sent out with these minutes. We trust that it will help to clarify things more and welcome your feedback on its effectiveness in that regard.

## **Training and Support**

*Chris Wilson*

We are working on the [LE Schedule](#) for next year and any events with confirmed dates will be posted this week. These will open for registration. Other events will be added as they are determined and confirmed.

Check out the News item regarding a **new resource: Next Year Enrollment – Understanding the BC Enrollment report**. Each year there are questions from districts about this group of reports and how they can be used to forecast enrollment counts for next year. This document provides what we trust is a useful summary of important understandings and pre-conditions for the use of these reports.

If you have any comments or suggestions, please contact [Chris Wilson](#)

#### **New / Revised resources posted:**

*Learning Resource Centre > Recurring Events & Processes > Student Record Management > Program Groups and Types > **District Program Types Expiry Settings, v1.1***

*Learning Resource Centre > Recurring Events & Processes > School Year End - pre-YET > **Next Year Enrollment – Understanding the BC Enrollment Report, v1.0***

*Learning Resource Centre > Recurring Events & Processes > Pre-Scheduling & Scheduling > **Pre-Scheduling Reference Guide, v.1.6***

## **Governance**

*Andrew Macauley*

The SMC Full will meet this afternoon to discuss, amongst other things, service funding. This is the last meeting for current school year.

Reminder about the referendum running re what services should be expected under the core offerings. The deadline has been extended to June 27 so you can have a little more time to look at the documentation provided.

Norm Walker is retiring this week. He's done a great job this year working with districts and, as this is the last L1 meeting that he will be attending, Andrew extended a big thank you to Norm for all his work and wished him all the best in his new role as world travelling retiree. Other participants on the call added their well wishes and these were followed by a round of applause.

## **SEWG / MRWG**

*Victoria Williams*

MRWG is now officially disbanded and the members have been invited to join the SEWG if they so wish.

Proposed package for next year is going to the SMC for review and approval. Victoria will be working with Fujitsu to refine the requirements and will provide updates to the SMC as this work progresses.

## **OSWG**

*Norm Walker*

Norm thanked everyone for their well wishes and talked about how much he'd enjoyed working with everyone over the last year. He also specifically thanked everyone on the OSWG for the tremendous amount of work accomplished by the group this year. HAPPY TRAILS NORM!